

**ADMINISTRATIVE-INTERNAL USE ONLY**

**DD/A Registry**

*Security 5*

**CIA-00000**

27 AUG 1974

MEMORANDUM FOR: Deputy Director for Administration  
THROUGH : Director of Training  
SUBJECT : Polygraph Course Completion Certificate

1. Action Requested: It is requested that you give approval for the Office of Security to issue Polygraph Operations Course completion certificates.

2. Background:

a. As you may know, the Polygraph Operations Course is conducted within the Interrogation Branch, Office of Security, by the polygraph Training Officer. The purpose of issuing this certificate is to emphasize the significance of having completed this highly complex and technical course, and to help build up employee morale.

b. Attached is a sample of a certificate which the Office of Security wishes to issue to employees who have successfully completed polygraph training. The certificate is intended for internal use only.

3. Recommendation: I recommend that you give approval for the Office of Security to issue these certificates.

[Redacted Signature]

Charles W. Kane  
Director of Security

STAT

Attachment

**ADMINISTRATIVE-INTERNAL USE ONLY**

0540557

ADMINISTRATIVE-INTERNAL USE ONLY

SUBJECT: Polygraph Course Completion Certificate

CONCURRENCE:

AT



Alfonso Rodriguez  
Director of Training

3 SEP 1976

Date

APPROVED: \_\_\_\_\_

DISAPPROVED: \_\_\_\_\_

Distribution:

Orig - return to OS-  
② - DDA  
1 - D/OTR

ADMINISTRATIVE-INTERNAL USE ONLY

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED

CONFIDENTIAL

SECRET

## OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	[Redacted]	9/4/74	D
2	Mr. McMahon		[Signature]
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

presume morale is low in the poly field. It went from a Division to a Branch in Aug. 73 and has had 5 children in the last 18 months (Osborne, Bruce)

Att: DD/A 74-3324

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE